



Project Manager/Employers Agent – Building Safety & Cladding Remediation

Location:	Sidcup / London / Birmingham / Hybrid
Requirements:	Background as a Project Manager, Employers Agent, Quantity Surveyor, or similar built-environment professional
Team:	Project Management

This role supports a consultancy of chartered surveyors in the delivery of complex cladding remediation projects on mid-rise and high-rise residential buildings across the UK.

The individual will work as a Project Manager, Employers Agent/ Contract Administrator - depending on form of construction contract - coordinating designs/specifications, procurement, contractor management, programme delivery, and client advisory services.

The role is well suited to someone progressing toward their RICS APC or recently qualified, with an interest for improving technical understanding of façade remediation, building safety regulations, and construction project delivery.

Key Responsibilities

- Lead and manage cladding remediation projects from initial brief through design, procurement, construction, and handover.
- Act as Employers Agent/Contract Administrator under various forms of contract (typically JCT), ensuring compliance, quality, and contractual performance.
- Assist clients in navigating building safety legislation, including requirements under the Building Safety Act and related regulatory guidance.
- Coordinate multidisciplinary design teams, fire engineers, façade consultants, and contractors.
- Prepare and update project programmes, risk registers, and delivery plans.
- Support cost management activities including budget tracking, valuations, change control, and final accounts.
- Facilitate communication between clients, surveyors, contractors, and safety specialists to ensure timely decision-making.
- Prepare high-quality reports, procurement documents, tender evaluations, and client updates.
- Oversee site progress, quality inspections, compliance checks, and record-keeping for building safety files.
- Ensure all project documentation meets relevant standards, governance requirements, and regulatory expectations.

Core Competencies

- Strong technical understanding of cladding remediation and façade-related construction processes.
- Effective project coordination and stakeholder management.
- Clear written and verbal communication skills suited to client-facing environments.
- Good commercial awareness and understanding of contract administration.
- Analytical mindset with the ability to interpret technical reports and fire-safety documentation.
- Ability to work methodically, prioritise effectively, and manage deadlines.

Technical Skills & Tools

- Proficiency with project management tools and standard Microsoft applications (Excel, Project, Word, PowerPoint).
- Working knowledge of JCT contract administration processes.

- Familiarity with design coordination for façades, fire-safety remediation, and intrusive investigations.
- Understanding of construction cost management principles.
- Ability to review and interpret technical drawings, specifications, and fire engineer reports.
- Competent in assembling tender packs, contract documents, and client information.

Key Outputs / Deliverables

- Project execution plans, programmes, and client-approved delivery strategies.
- Monthly progress reports, risk registers, and decision logs.
- Employers Agent instructions, contract notices, payment recommendations, and variation documentation.
- Tender documentation, procurement evaluation reports, and appointment recommendations.
- Cost summaries, valuations, change-control logs, and financial close-out documents.
- High-quality client updates, meeting minutes, and project governance records.
- Evidence-based compliance documentation for building-safety and handover requirements.

Experience & Qualifications

Essential

- Experience delivering or supporting cladding remediation or building-safety projects.
- Background as a Project Manager, Employers Agent, Quantity Surveyor, or similar built-environment professional.
- Working knowledge of façade systems, fire safety requirements, and construction processes for mid-rise/high-rise buildings.
- Experience managing or assisting with procurement, contract administration, or design coordination.

Desirable

- Working toward RICS APC or recently chartered.
- Experience with the Building Safety Act 2022 and associated duty holder roles.
- Knowledge of EWS1 processes, PAS 9980 assessments, and fire-risk appraisal methodologies.
- Experience in housing, local authority, or residential high-rise refurbishment.

Knowledge Areas

- Façade systems, external wall construction, and cladding remediation best practice.
- PAS 9980:2022, EWS1 assessments, and relevant fire-safety engineering principles.
- Building Safety Act 2022: Gateways, duty holders, Golden Thread, and occupied building requirements.
- JCT contract forms and Employers Agent responsibilities.
- Construction procurement and supply-chain management.
- Project risk management, programme control, and contractor oversight.

Career Progression Opportunities

This role provides structured progression toward professional chartership and advanced project leadership roles. Progression pathways include:

- Professional Development: - Support for RICS APC, CPD, technical training, and specialist fire- and façade-related courses.
- Project Leadership: - Progression to Senior Project Manager, Employers Agent Lead, or Façade Remediation Lead.
- Technical Specialisation: - Façade surveying specialist, cladding remediation technical advisor, or building-safety compliance specialist.
- Programme & Client Leadership: - Programme Manager, Client Account Lead, or multidisciplinary Project Director.
- Consultancy Expansion: - Opportunities to support business development, framework management, and client advisory roles.

Benefits & Initiatives

We believe in using intelligent ideas to create human benefits—improving the surroundings in which we all live and work.

We support our people with excellent benefits, including:

- Hybrid working policy
- Annual leave - sell, buy & carry-over
- Health Insurance - Health Shield cash plan
- Long service award
- Incentive scheme
- Frankham Friday
- Professional qualification support
- Cycle-to-work scheme
- Death in service
- Annual season ticket loan
- Generous maternity & paternity pay

About Frankham Group

Frankham is a top 40 multi-disciplinary consultancy with over 40 years of experience, providing a full range of design and consultancy services to the built environment.

At Frankham we have a dedicated and knowledgeable team of industry experts, all with diverse abilities, striving to provide high quality solutions to all our clients. The company strives to improve the surroundings in which we all live and work. We are proud to hold Investors in People Gold Accreditation, reflecting our commitment to being a best-in-class employer.

Our belief is simple – use intelligent ideas to create human benefits. From environmentally sustainable buildings to individual commissions, our projects have one thing in common, they improve peoples' lives.

You will be stepping into a dynamic environment, where your voice and input will be heard. We have an 'open door policy', allowing easy access to the senior minds in the business. We are a business committed to providing people with opportunities to achieve their career goals.