



FRANKHAM RMS

# COVID - 19 OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT

**RETURN TO WORK RISK ASSESSMENTS**

**WORKPLACE CONTROLS**

**REPROCESS AND RESTART PROCEDURES**

**AUDITING OF CONTROLS**

**WORKPLACE INSPECTIONS**





# HOW DO WE RETURN TO WORK SAFELY?

As businesses prepare to reopen their workplaces and return their employees to the 'new normal', ensuring those workplaces are set up in a manner which manages risks from COVID-19 and keeps employees healthy and safe, as well as safeguarding their mental health and wellbeing is paramount.

The first step in the process is the return to work risk assessment, followed by the creation of restart procedures which incorporate the controls identified within the risk assessment. Following this, surveillance audits must provide assurance that the risk controls have been implemented and are being complied with.



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# WHO ARE WE?

**Leading Occupational Health and Safety and Occupational Risk Management specialists, Frankham Risk Management Services will advise you on how to return to work safely and ensure your workplace complies with all internal standards and external guidance and requirements**

John Powell  
*Managing Director*

Mark Chandler  
*Head of CDM, Health, Safety, Asbestos and Water Consultancy Services and Group Head of Occupational Health and Safety*

Raena Daly  
*Head of CDM and Health and Safety Services*



# HOW CAN WE HELP YOU?

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**1.**

Review OHS Policy.  
Produce Return to Work Risk Assessments.  
Review arrangements to ensure the workplace manages new risks and that infection control is managed.

**2.**

Produce and carry out a Return to Work Risk Assessment.  
Produce a COVID Health and Safety Inspection  
Produce restart procedures and a return to Work Induction.

**3.**

Audit arrangements to ensure compliance with internal standards and external requirements including Government and industry specific guidance.

**4.**

Carry out a COVID Health and Safety inspection.  
Witness working practices and social distancing.  
Ensure effective infection control and wider health and safety management is in place and is being adhered to.



# 1.

- Review OHS Policy and Procedures (arrangements)
- Review risk assessments to confirm COVID-19 has been identified and mitigated
- Review specific arrangements for infection control including social distancing, travel to/from work, access and egress, contact history, access to COVID risk management information, re-induction, wayfinding and internal travel, hygiene, waste management, stress and mental health safeguarding and management, welfare facility provision and management, cleaning, site visits including outside travel management, PPE, RPE and building safety
- Review restart procedures
- Review safety critical staff, their roles and responsibilities



# 2.

- Produce a Return to Work Risk Assessment template
- Carry out the Return to Work Risk Assessment
- Produce a COVID Health and Safety Inspection Checklist
- Produce restart procedures in accordance with all infection control management arrangements and risk assessments
- Amend any existing procedures and arrangements as necessary
- Produce a Return to Work Induction



# 3.

- Audit infection control management arrangements to ensure effectiveness and provide assurance to the employer that all internal standards and external Government and industry specific guidance is being complied with
- Ensure working practices reflect management arrangements
- Ensure failings are formally recorded to enable lessons learned and continual improvement
- Ensure all infection control risks are being managed adequately and appropriately



# 4.

- Complete the COVID-19 Health and Safety Inspection
- Inspecting management arrangements to provide assurance that all COVID controls are being implemented and adhered to is vital for any employer
- Our dedicated inspection resources monitor working practices all the while observing to ensure correct social distancing is in place and that all activities are being carried out in accordance with COVID controls, and that the workplace is being managed in a way which prevents COVID-19 from being able to establish itself





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# CONTACT US

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